

Privacy Notice: Priority Literacy

Who we are

Led by a consortium of local, trusted providers, Priority Literacy will provide evidence-based activities to address the priorities identified by the Local Partnership Boards as part of a DfE funded programme of activity for the Priority Education Investment Areas.

This work is being carried out by a consortium of partners:

- Flying High English Hub at Flying High Trust
- Witham St Hughs English Hub at L.E.A.D.
- National Literacy Trust
- The Derby Research School, at Spencer Academies Trust
- SDSA

For the purpose of data protection legislation, Flying High Trust is the data controller for the personal data processed. All other consortium partners named above are considered data processors.

How we will use your information

We collect your personal data directly from you and retain it in order to perform our duties within the remit of the consortium's work as 'Priority Literacy', in this instance relating to the provision of CPD services as part of a DfE funded programme of activity.

This also relates to how we collect and store information through the use of a CRM which all partners have access to.

The nature of your personal data we will be using

The personal data that we have used for this purpose is the information that you provide to us and includes

- Full Name
- Email
- Occupation

Why our use of your personal data is lawful

In order for our use of your personal data to be lawful, we need to meet one (or more) conditions in the data protection legislation. For the purpose of this project, the relevant condition(s) that we are meeting are:

Contract: Article 6 (1) (b) "processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract"

The collection and sharing of this type of data is necessary in order to execute the contract entered into with the consortium for the provision of CPD as funded by the DfE's Priority Education Investment Areas in Derby and Nottingham.

Who we will make your personal data available to?

Your key personal data will be controlled centrally by Flying High Partnership and consortium partners will have access to this for the purpose of supporting and engaging with schools within the remit of the programme. This will also include Literacy Specialists commissioned for the delivery of the targeted support programme.

How long we will keep your personal data?

We will keep your personal data for 2 years after the programme for the execution of any reporting requirements with the DfE.

Your Data Protection Rights

You have the right:

- to ask us for access to information about you that we hold
- to have your personal data rectified, if it is inaccurate or incomplete
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing
- to restrict our processing of your personal data (i.e. permitting its storage but no further processing)
- to object to direct marketing (including profiling) and processing for the purposes of scientific/historical research and statistics
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on you

If you need to contact us regarding any of the above, please do so via hello@priorityliteracy.org.uk

Further information about your data protection rights appears on the Information Commissioner's website at:

<https://ico.org.uk/for-organisations/guide-to-data-protection/principle-6-rights/>.

The right to lodge a complaint

If you are unhappy with our use of your personal data, please let us know by contacting the Project Manager, becky.smith@priorityliteracy.org.uk

Alternatively, you have the right to raise any concerns with the Information Commissioner's Office (ICO) via their website at <https://ico.org.uk/concerns/>.

Last updated



We may need to update this privacy notice periodically and will inform you if we do. This version was last updated on 29th June 2023.

Contact Info:

If you have any questions about how your personal information will be processed, please contact us at hello@priorityliteracy.org.uk and enter Privacy Notice and Data Retention Question as a reference.

29.06.2023

